

*Your failure to answer the questions in this application truthfully and in good-faith may result in your immediate disqualification from consideration of this Magistrate Position.*

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**MAGISTRATE POSITION**

Application for Judicial Vacancy in \_\_\_\_\_ County.

**APPLICATION**

**PERSONAL**

<b>1. Full Name</b>				
<b>2. County of Residence</b>				
<b>3. Birthplace</b>				
<b>4. If born outside the US, give the basis for your citizenship</b>				
<b>5. Birth Date</b>				
<b>6. Marital Status</b>				
<b>7. If married, list spouse's full name</b>				
<b>8. Spouse's occupation</b>				
<b>9. List all places of residence, city and state, and approximate dates for the last 10 years</b>				
Date(s) of Residence	Street Address	City	State	Zip

**EDUCATION**

<b>10. List schools attended with dates and degrees (including all post-graduate work)</b>	
High School(s)	
College(s)-if applicable	
Law School(s)-if applicable	

<b>11. Bar Admissions and Dates – if applicable</b>	
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**EMPLOYMENT**

<b>12. List Your Present Employment</b>	
Date(s) of Employment	
Employer	
Mailing Address	
Business Phone	
Position	
Duties	
Supervisor	

<b>13. List Your Previous Employment (beginning with most recent)</b>	
Dates of Employment	
Employer	
Mailing Address	
Business Phone	
Business FAX	
Email Address	
Position	

**Note:** No. 13 is a separate table which enables you to copy and paste it as many times as necessary to list all previous employers.

### **EXPERIENCE**

<b>14. How extensive is your experience with the courts or the legal system? If you are or have ever been a licensed attorney, please include information about your legal experience.</b>
Answer 14:
<b>15. What other experience do you have that you believe has prepared you to serve as a judge in the magistrate court?</b>
Answer 15:

### **PUBLIC OFFICES/PROFESSIONAL & CIVIC ORGANIZATIONS**

<b>16. Public Offices Held and Dates</b>		
Public Office	Dates	
<b>17. Activities in professional organizations, including offices, held, for last 10 years</b>		
Professional Organization	Position Held	Dates
<b>18. Activities in civic organizations, including offices, held, for last 10 years</b>		
Civic Organization	Position Held	Dates
<b>19. Vocational interests and hobbies</b>		
Answer 19:		

### **SUITABILITY**

<b>20. Have you been addicted to the use of any substance that would affect your ability to perform the essential duties of a judge? If so, please state the substance and what treatment received, if any.</b>
Answer 20:
<b>21. If you are an attorney, have you ever been <u>the subject of a formal complaint or charged</u> with any violation of any rules of professional conduct in any jurisdiction? If so, have you ever received any discipline, formal or informal, including an "Informal Admonition." If so, when, and please explain. Include the disciplinary board and complaint number.</b>
Answer 21:
<b>22. If you have served as a judge, has any formal charge of a violation of the Code of Judicial Conduct been filed against you, and if so, how was it resolved? Include the disciplinary board and complaint number.</b>
Answer 22:

**23. Have you ever been terminated, disciplined, admonished, warned, reprimanded, sanctioned or otherwise punished for any conduct that occurred in your present or previous employment? If so, please explain the nature of the conduct and the result.**

Answer 23:

**24. To the best of your knowledge, have you ever been investigated by your present or previous employer for misconduct? If so, please explain the nature of the allegation(s) and the result.**

Answer 24:

**25. Have you ever been arrested or charged with any misdemeanor or felony other than a minor traffic offense? If so, when? What was the outcome? Include the court and docket number.**

Answer 25:

**26. Have you ever been arrested or charged with DWI or any criminal offense, other than a minor traffic offense? If so, when? What was the outcome? Include the court and docket number.**

Answer 26:

**27. Have you ever been held in contempt of court or received any sanction or discipline in any civil proceeding? If so, when? What was the outcome? Include the court and docket number.**

Answer 27:

**28. Have you ever been a named party in any lawsuit in either your personal or professional capacity, including any divorce proceedings? If so, please explain the nature of the lawsuit(s) and the result. Include the court and docket number.**

Answer 28:

**29. Have you ever been arrested or charged with a domestic violence offense? If so, when? What was the outcome? Include the court and docket number.**

Answer 29:

**30. Are you currently or have you ever been required by decree or court order to pay child support? If so, are you current on your child support obligations?**

Answer 30:

**31. Have you ever been accused or disciplined for failing to pay child support in any administrative, civil or criminal proceeding? Or have you ever been reported to a child support enforcement agency for failing to pay child support? If so, when and what was the outcome? Provide the court or administrative agency and docket or case number.**

Answer 31:

**32. Have you filed all federal, state and city tax returns that are now due or overdue, and are all tax payments up to date? If no, please explain.**

Answer 32:

**33. Have you or any entity in which you have or had an interest ever filed a petition in bankruptcy, or has a petition in bankruptcy been filed against you? If so, please explain.**

Answer 33:

**34. Are you presently an officer, director, partner, majority shareholder or holder of a substantial interest in any corporation, partnership or other business entity? If so, please list the entity and your relationship:**

Answer 34:

**35. Is there any past or present conduct in your professional or personal life that creates a substantial question as to your qualifications to serve in this judicial position?**

Answer 35:

**36. Is there any past or present conduct in your professional or personal life that creates an appearance of impropriety, and calls into question your ability to serve in this judicial position?**

Answer 36:

**37. Please explain your reasons for applying for a judicial position and what factors you believe indicate that you are well suited for it.**

Answer 37:

**Mandatory Materials to be Submitted in Separate Document(s)**

1. A current resume.
2. A signed background check form. Such a form is included in this application.
3. Please have **at least two** letters of recommendation submitted directly to the Governor's Office.
4. Please attach a list of your references with contact information.
5. If you have undergone treatment for an emotional or mental condition or illness that would affect your ability to perform the essential duties of a judge, please so indicate by a separate confidential letter and state the reason.

I acknowledge and certify that I have answered the questions in this application truthfully and in good-faith, and I understand that my failure to do so may result in my disqualification for consideration of this Magistrate position. Submission of this application expresses my willingness to accept judicial appointment to the \_\_\_\_\_ if tendered by the Governor.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please mail by the posted deadline the original completed and signed application, with attachments, to the Governor's Office at the following address:

Office of the Governor  
Attn. Legal Department  
State Capitol, Suite 400  
Old Santa Fe Trail  
Santa Fe, NM 87501  
(505) 476-2200 (phone)  
(505) 476-2207 (fax)

**Please keep a copy for your records**



## NEW MEXICO DEPARTMENT OF PUBLIC SAFETY

### AUTHORIZATION FOR EXAMINATION AND RELEASE OF INFORMATION

I, \_\_\_\_\_, hereby grant permission to the New Mexico Department of Public Safety to conduct a review, full disclosure and release of any and all information authorized pursuant to federal and state law. The purpose for obtaining and examining the information is to construct a record of my personal and professional history to ensure I meet the requirements of the position and duties I have been hired or will be hired to perform. I understand the investigation will be conducted by the Department of Public Safety and the results of the investigation will only be supplied to the Office of the Governor.

I hereby grant the Department of Public Safety permission to obtain any information in my background pertaining to any credit (to include obtaining a copy of your credit report), education, investigation, or conviction of myself in any civil or criminal matter. I also authorize an employee of the Office of the Governor, as my authorized representative, to obtain from the state Taxation and Revenue Department any tax information that is in any way related to me. I hereby direct you to release such information upon the request of this bearer. I hereby release you as custodian of such records from any criminal justice, law enforcement or court agency, including its officers and employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, that may at any time result to the Department of Public Safety or the State of New Mexico because of compliance with this authorization and request to release information; or any attempt to comply with it.

1) The information reviewed, disclosed and/or released may be used by the New Mexico Department of Public Safety or the Office of the Governor for any lawful purpose and/or to determine the nominee's or appointee's suitability for gubernatorial appointment to a state position, including to any agency, board, commission, authority, or judicial position.

2) I hereby release the providers and users of the information collected pursuant to this authorization from any liability under state or federal laws and further release the New Mexico Department of Public Safety and the Office of the Governor, their agents, and/or employees from any liability which may be incurred as a result of the collection and use of information.

3) Judicial appointees as well as any other appointee who may be eligible may be required to undergo a fingerprint supported background check, as directed by the Office of the Governor.

4) I understand I may revoke this authorization in writing at any time.

5) This authorization shall automatically expire in sixty (60) days from the date it is signed.

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

\*PRINTED NAME: \_\_\_\_\_ SS#: \_\_\_\_\_

DOB: \_\_\_\_\_

**\* PLEASE INCLUDE A PHOTO COPY OF THE INDIVIDUALS PHOTO ID AS VERIFICATION.**

State of New Mexico        )  
County of \_\_\_\_\_)

Subscribed and sworn to (or attested to) before me this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_  
Notary Public

(Seal if any)

My Commission Expires:  
\_\_\_\_\_